



# Employment History

Provide the following information for your past and current employers, assignments or volunteer activities, starting with the most recent (use additional sheets if necessary). **Explain any gaps in employment in comments section below.**

CURRENT, OR LAST EMPLOYER		TELEPHONE (        )	DATES EMPLOYED		SUMMARIZE THE TYPE OF WORK PERFORMED AND JOB RESPONSIBILITIES
ADDRESS	City	State	Zip Code	FROM	
JOB TITLE			HOURLY RATE/SALARY STARTING		
IMMEDIATE SUPERVISOR AND TITLE			\$	PER	
REASON FOR LEAVING			HOURLY RATE/SALARY FINAL		
MAY WE CONTACT FOR REFERENCE? Yes <input type="checkbox"/> No <input type="checkbox"/> Later <input type="checkbox"/>			\$	PER	
EMPLOYER		TELEPHONE (        )	DATES EMPLOYED		SUMMARIZE THE TYPE OF WORK PERFORMED AND JOB RESPONSIBILITIES
ADDRESS	City	State	Zip Code	FROM	
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REASON FOR LEAVING			HOURLY RATE/SALARY FINAL		
MAY WE CONTACT FOR REFERENCE? Yes <input type="checkbox"/> No <input type="checkbox"/> Later <input type="checkbox"/>			\$	PER	

Comments – (including explanation of any gaps in employment)

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List applicable professional or technical licenses/certifications

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## Education

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Are you presently in school?  Yes  No If yes, give expected completion date:

Print Name, City and State for each school listed	Dates	Type of Course or Major	Graduate?	Degree Received
High School			<input type="checkbox"/> Yes <input type="checkbox"/> No	
College			<input type="checkbox"/> Yes <input type="checkbox"/> No	
Vocation or Trade School			<input type="checkbox"/> Yes <input type="checkbox"/> No	
Other Education			<input type="checkbox"/> Yes <input type="checkbox"/> No	

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## Additional Information

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List professional, trade, business, or civic associations and any offices held.

ORGANIZATION	OFFICES HELD

References: List name and telephone number of three business/work references that are not related to you and are not previous supervisors. If not applicable, list three school personal references who are not related to you.

NAME	TELEPHONE	YEAR KNOWN
	( )	
	( )	
	( )	

List special accomplishments, publications, awards, etc.

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List any additional information you would like us to consider.

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Convictions: A conviction does not automatically mean you will not be offered a job. What you are convicted of, the circumstances surrounding the conviction and how long ago the conviction occurred are important considerations in determining your eligibility. Give all the facts, so that a fair decision can be made.

## PLEASE READ CAREFULLY BEFORE SIGNING

I declare that the information I have provided in this application is true, correct, complete to the best of my knowledge. I understand that this information is subject to verification by this company. If it is determined I have submitted false or misleading data, or omitted any material information, I understand Willbanks Metals, Inc. (WMI) will no longer consider my application or if hired at the time of the discovery, I may be terminated.

WMI reserves the right to terminate or rescind an offer based on the results of the background check. I hereby release WMI, its agents, and all providers of background information from any liability that results from furnishing, receiving, using or disclosing this information. This information may include, but is not limited to, verification of previous employment and employment references,

If employed by WMI, I understand that my employment is "at will," which means that either WMI or I may terminate the employment relationship at any time, with or without reason. This represents an integrated agreement with respect to the "at will" nature of employment. If, in the event I choose to voluntarily terminate my employment, I am free to do so at any time. If I choose to give proper notice of termination, the company may either permit me to continue my employment during the notice period or may accept my resignation immediately.

I understand that no employee is guaranteed, by contract or otherwise, any specified period or term of

employment, unless it is expressly set forth in an individually negotiated and written employment contract signed by the employee and the CEO of WMI. This policy may not be verbally amended for anyone for any reason.

I understand as a condition of employment, WMI may make changes to the terms of employment, and I agree to be bound by any such changes.

If employed by WMI, I understand I may be required to take and pass a Human Performance Evaluation, Physical, and/or Drug Test if permitted by law.

I understand that in performance of my job the Company may have reason to video, record, use likenesses of or take pictures of employees to be used in advertisements, promotions and documents explaining the work done at WMI.

In the event of my employment, I will comply with all rules and regulations as set forth in the company's policy manual or other communications distributed to all employees. I also understand that if I am hired, I will be required to provide proof of identity and legal work authorization.

I have read and agree to the terms and conditions of this Application Agreement.

Signature of Applicant \_\_\_\_\_ Date \_\_\_\_ / \_\_\_\_ / \_\_\_\_